



## Contact Information – Quick Reference



Hopkins County Board of Education  
Contract #12024699

**For information about**

**Contact**

- Locating a VSP network doctor
- Member inquiries about benefits, claims or eligibility

**Member Services**

vsp.com  
Phone: 800.877.7195  
E-mail: imember@vsp.com

- Benefits Managers resources
- Manage eligibility
- Billing and reporting
- Member support and communications
- Doctor directory
- VSP Eye Health Management Program®

**Three easy steps to get started on the Benefits Managers site:**

- Go to **vsp.com**.
- Click on the **Benefits Managers** tab.
- To land directly on the **Benefits Managers** site in the future, bookmark **visionbenefits.vsp.com**.

- Account reconciliation
- Billing
- Evidence of coverage
- Posting receivables
- Schedule A data for 5500 forms

**Field Client Support**

Phone: 866.213.2249  
Fax: 916.463.3935  
E-mail: FieldClient@vsp.com

- Benefit clarification
- Health fairs/enrollment meetings
- Local servicing of business
- Member communications

**Servicing**

KATHY TERRELL  
Account Manager  
Phone: 317-686-1066  
Fax: 317-686-1140  
E-mail: KATHY.TERRELL@vsp.com

- Group sales
- New benefits
- Rates/renewals
- Request for information (RFI)
- Request for proposal (RFP)

**Sales/Renewal**

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