

Section 10: Procedural Safeguards. A school district shall establish a grievance procedure through which a parent, guardian or student may resolve a concern regarding the appropriate and adequate provision of talent pool services or services addressed in a formally identified student’s gifted and talented student services plan. This grievance procedure shall address: (1) how, and by whom, the grievance procedure is to be initiated; (2) the process for determining the need to evaluate or evaluate the child for appropriate services; (3) the criteria for determining if placement of the child needs revision; (4) procedures for ensuring that appropriate services are provided to all identified students consistent with KRS 157.200 and 157.230; (5) procedures for ensuring the participation of the parent or guardian, a regular education teacher of the student, a gifted education teacher or coordinator, administrator, and a counselor in addressing a grievance.

Compliance Policy10: Students themselves, as well as parents, guardians, or teachers on their behalf, may appeal for services in the following cases: (1) Appeal for specific services based on prior identification, (2) Appeal for a process of identification that did not include them initially, or (3) Appeal for a reconsideration based upon information that was not part of the initial process (The appealing party is responsible for any testing beyond annual school testing).

In all cases, the appeal should begin with a written request to:

*Dr. Andy Belcher, District Coordinator for Gifted and Talented Services
Marty Cline, Assistant Superintendent
Hopkins County Board of Education
320 South Seminary Street
Madisonville, KY 42431*

If the District Coordinator or designee is unable to resolve the appeal to the satisfaction of the appealing party by resource allocation or by special arrangement with the principal and classroom teachers, the local school committee for gifted and talented will hear the case, according to the same standards, policies, and procedures which govern the process of identification and placement.

Should a further appeal be necessary, a district committee will hear the case and make recommendations to the Board of Education concerning further action. The composition of this committee shall include a gifted education teacher or coordinator, a guidance counselor, an administrator, and a regular education teacher of the student; a parent or guardian of the student will be invited in writing to attend this meeting.

